



MEETINGS & EVENTS Equipment List

ITEM

Screen
LCD Projector
Overhead Projector
VCR (VHS)
Plasma TV
DVD / VCD Player
Whiteboard or Flipchart
Laser Pointer
Hand Held Microphone (with wire)
Hand Held Microphone (wireless)
Clip-on Microphone (wireless)
Polycom Sound Station (for Audio Conferencing Solution)
Broadband Internet (wire / wireless) - for 2009
Direct Line / Data Line / Fax Line

- *Equipment availability is on first-come first-serve basis. Charges are subject to final confirmation of hotel.*
- *Other equipment is available upon request. Please allow sufficient time for us to make the necessary arrangements.*
- *For enquiries, please contact Banquet Department at (852)2839-3328 or email: banquet@parklane.com.hk*